

SECTION-7: RECRUITMENT COMPLAINTS REDRESSAL CELL

1. All the Universities shall constitute Recruitment Complaints Redressal Cells headed by an officer not below the rank of the Associate Professor/ Registrar/ Additional Registrar. All complaints regarding violation of any provision of the Recruitment Policy shall be dealt with by these cells.
2. This Complaint Redressal Cell will also address the complaints against initially rejected applications, if any, well in time before next step of recruitment.
3. On receipt of complaints, the In-charge of the Cell shall immediately inform the ViceChancellor concerned who shall decide as to whether the complaint is genuine and merits probe.
4. If the complaint is considered frivolous, the same may be filed. If it is found genuine, an inquiry may be ordered to ascertain as to whether or not the recruitment was made in a transparent manner on merit in accordance with the provisions of the Recruitment Policy. On receipt of the inquiry report, if no irregularity is found, the recruitment may be allowed to stand.
5. Where serious irregularities and violation of merit is found to have been committed, the ViceChancellor may scrap the recruitment process, after the approval of the Competent Authority, in case he/she is not competent authority, provided that appointment orders have not been issued.
6. Where appointment orders on regular or contract basis have already been issued and later it is determined that such appointments were made in violation of merit/selection criteria, etc, further action may be taken in accordance with law and terms and conditions of contract/service.
7. Universities shall take disciplinary action against the persons responsible for committing irregularities in recruitment process.