University of Kamalia

	Positions Vacant			
	Applications are invited for the following positions in the University of Kamalia			
	Non-Teaching Positions			
Sr.	**Name of Post**	**Number of Posts**	**Nature of Post / Age Limit**	**Eligibility Criteria**
01	Treasurer (BS-19)	01	Contract / **Age Limit** 40-50 Years	**(i)** a) Ph.D. in Finance or Commerce or Accounting or Auditing or Economics from an institute or university recognized by Higher Education Commission; **and** b) Eight years' post qualification experience of BPS-17 & above or equivalent in the relevant field; **or** **(ii)** a) MS or M.Phil. in Finance or Commerce or Accounting or Auditing or Economics or equivalent qualification in from an institute or university recognized by Higher Education Commission; **and** b) Ten years' post qualification experience of BPS-17 & above or equivalent in the relevant field; **or** **(iii)** a) MBA in Finance or M.Com or ACCA or ACMA or M.Sc. or BS (four years) (second division) in Economics or equivalent qualification from an institute or university recognized by Higher Education Commission; **and** b) Twelve years' post qualification experience of BPS-17 & above or equivalent in the relevant field.
02	Personal Secretary (BS-17)	01	Regular / **Age Limit** 21-35 Years	**(i)** Master's degree or BS (four years) (second division) or equivalent qualification from an institute or university recognized by Higher Education Commission; **(ii)** Speed of hundred words per minutes of shorthand; **(iii)** Speed of fifty words per minutes of typing on computer in English; and **(iv)** Sufficient knowledge of computer.
03	Computer Programmer (BS-17)	02	Regular / **Age Limit** 21-35 Years	Master's degree (second division) in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or university recognized by Higher Education Commission.
04	Assistant Computer Programmer (BS-16)	01	Regular / **Age Limit** 21-35 Years	**(i)** a) MCS or MIT or MTS (second division) or equivalent qualification from an institute or university recognized by Higher Education Commission; **or** b) B.Sc. (Computer Science as major subject) or equivalent qualification from an institute or university recognized by Higher Education Commission; **and** **(ii)** Four years' experience in the relevant field.
05	Network Support Assistant (BS-11)	02	Regular / **Age Limit** 18-30 Years	i. Higher Secondary School Certificate (second division) or equivalent qualification from a recognized Board; **and** ii. Diploma in relevant field from a recognized institute.

06	Computer Technician (BS-11)	01	Regular / **Age Limit** 18-30 Years	i. Higher Secondary School Certificate (second division) or equivalent qualification from a recognized Board; **and** ii. Diploma in relevant field from a recognized institute.

Teaching Positions

Professor (BS-21 / Regular) Age Limit 35-50

Sr.	Name & No. of Posts	Eligibility Criteria

01	Computer Science & Information Technology
	01-Post
		(i)
		Ph.D. in Information Technology or Computing or equivalent qualification from an institute or university recognized by Higher Education Commission;
		(ii)
		    a. Fifteen years' teaching or research experience from an institute or college recognized by a Board or university recognized by Higher Education Commission or 15 years professional experience in the relevant field in a national or international organization; out of which five years must be teaching experience; or
		    b. ten years' post-Ph.D. teaching or research experience from a postgraduate institute or university recognized by Higher Education Commission or professional experience in the relevant field in a national or international organization; **and**
		(iii)
		Fifteen research publications in the journals recognized by Higher Education Commission or Pakistan Engineering Council; out of which five publications must be within last five years.

02	Management Sciences
	01-Post
		(i)
		Ph.D. Management Sciences or equivalent qualification from an institute or university recognized by Higher Education Commission;
		(ii)
		    a. Fifteen years' teaching or research experience from a postgraduate institute or university recognized by Higher Education Commission or professional experience in the relevant field in a national or international organization; or
		    b. Ten years' post-Ph.D. teaching or research experience from a post-graduate institute or university recognized by Higher Education Commission or professional experience in the relevant field in a national or international organization; **and**
		(iii)
		Fifteen research publications in the journals recognized by Higher Education Commission; out of which five publications must be within last five years.

Assistant Professor (BS-19 / Regular) Age Limit 25-45

Sr.	Name & No. of Posts	Eligibility Criteria

03	Textile & Fashion Design
	01-Post
		(i)
		Ph.D. in Art and Design or equivalent qualification from an institute or university recognized by Higher Education Commission; **or**
		(ii)
		    a. MS or M.Phil. or Master's degree (foreign) in Art and Design or equivalent qualification from an institute or university recognized by Higher Education Commission; and
		    b. Four years' teaching or research experience from a postgraduate institute or university recognized by Higher Education Commission or professional experience in the relevant field in a national or international organization; **or**
		(iii)
		    a. Bachelor in Fine Arts or Bachelor in Designing (four years) (first division) or equivalent qualification from an institute or university recognized by Higher Education Commission; **and**
		    b. Six years' teaching or research experience from a postgraduate institute or university recognized by Higher Education Commission or professional

			experience in the relevant field in a national or international organization. **Note:** *A candidate must have not third division in his whole academic career.*
04	Medical Lab Technology 01-Post		Ph.D. in Medical Lab Technology or equivalent qualification from an institute or university recognized by Higher Education Commission.

Lecturer (BS-18 / Regular) Age Limit 21-35

Sr.	Name & No. of Posts	Eligibility Criteria
05	Computer Science & Information Technology 06-Posts	MS or M.Phil. (first division) in Information Technology or Computing or equivalent qualification from an institute or university recognized by Higher Education Commission. **Note:** *A candidate must have not third division in his whole academic career.*
06	Textile & Fashion Design 02-Posts	Bachelor in Fine Arts or Bachelor in Designing (four years) (first division) or equivalent qualification from an institute or university recognized by Higher Education Commission. **Note:** *A candidate must have not third division in his whole academic career.*
07	Medical Lab Technology 02-Posts	MS or M.Phil. (first division) in Medical Lab Technology or equivalent qualification from an institute or university recognized by Higher Education Commission. **Note:** *A candidate must have not third division in his whole academic career, however, such candidate, having degree of Ph.D. in the relevant field and has not more than one third division in the entire academic career, shall be eligible for the post.*

How to Apply

1. Closing date for submission of online applications is **September 15th, 2025 (Monday)**.
2. Applicants are required to apply online through university job portal i.e. https://ukm.edu.pk/ **on or before September 15th, 2025 (Monday).**
3. **The applicants are required to deposit fee challan worth of Rs. 4000/- for BS 19 to BS 21, Rs.2,500/-for BS 18 & BS 17, Rs.1000/- for BS-11 to 16 and Rs.500/- for BS-01 to 10 on or before September 15th, 2025 (Monday).**
4. The applicants can choose to pay the fee via any 1 Link member bank's ATM, mobile banking platform, internet banking and over the counter / in-person payment at 1 Link member bank branches.
5. The applicants are also required to submit signed hardcopy / printout of same pre-filled online application form **THROUGH COURIER** along with two (02) recent passport size photographs, attested copies of CNIC, domicile, all educational documents (transcripts & certificates), experience certificates **on or before September 18th, 2025 (Thursday), to the Office of Registrar, University of Kamalia** (former QAED Academy Building), Rajana Road, Kamalia, District Toba Tek Singh.
6. The candidates applying for the **post of Professor are required to submit a soft copy** of complete / online application form along with the attested copies of degrees / certificates / testimonials, photograph (1x1) and **complete record of research publications (in full) in a pdf file in USB;** in addition to hard copy.
7. Application forms must be filled carefully as no editing will be allowed after submission.
8. Applications submitted without deposited system generated fee challan will not be entertained. Deposited amount is non-refundable/non-transferable.
9. Candidates applying for more than one post shall submit separate application with necessary documents, complete in all respects.
10. Incomplete applications or applications received after due date (even dispatched through courier) will not be accepted.
11. **For non-teaching posts, only the Punjab domicile applications will be entertained.**
For any technical assistance regarding on-line application submission, please call at 0300-1199349 during office hours.

General Instructions

1. Foreign degree holders must provide equivalence certificate issued by the HEC along with application form.
2. Degrees only from HEC recognized Universities/degree awarding Institutions will be considered.
3. Candidates presently working in Government, Semi Government and Autonomous Bodies must send their applications through proper channel only.
4. In case the candidate is a Government Servant, a Departmental Permission Certificate/ NOC issued by the Competent Authority of the concerned Department is required to be produced along with hard copy of application form. Any application without Departmental Permission Certificate/ NOC shall be rejected.
5. If the candidate who has applied after taking NOC from his parent department/ Institution/ University and got selected in any other department/ Institution/ University during the process of selection, he/she would be required to send immediately an NOC from the new employer, failing which the application will be rejected ab-initio.
6. Experience where required for determination of eligibility for a post, a candidate shall have to produce documentary evidence in support of his/her claim.
7. Experience in private entities shall be accepted only if such entity is registered with SECP, Registrar of Firms or any other Regulatory Authority.
8. Research papers in the Higher Education Commission (HEC) recognized journals which have been indexed in JCR and Scopus Index (SCIE, SSCI, AHCI) or HJRS policy will be accepted only.
9. Review articles, case-studies, translations, briefs, presentations in conferences, short communication etc. shall not be admissible as professional/ original research papers.
10. Relaxation in upper age limit may be granted to suitable candidates as per Government of Punjab rules.
11. As per Government of the Punjab notification No.SOR-IVI(S&GAD)15-1/2012 dated 21.05.2012, 15% of total posts shall be reserved for women, where posts are to be filled through recruitment without any reference to gender.
12. As per Government of Punjab, S&GAD (Regulations Wing), notification No.SOR-III(S&GAD)1-35/93, dated 27.03.2010, 5% quota has been reserved for minorities (non-Muslims) against the total number of posts advertised.
13. The quota for disable persons, minorities and women will be observed as per rules.
14. Applications of candidates, whose result is not officially announced by the Controller of Examination of a Board/ University on or before the closing date, shall not be considered.
15. In case any information provided by the candidate in his/her application form is found to be incorrect or false at any stage, he/she will be disqualified and action will be taken under the Rules.
16. Only shortlisted candidates will be invited for interview. No TA/DA will be admissible.
17. The University will not be responsible if call letters are delayed or not received due to any lapse of courier agency/post office/telephonic message.
18. In case 10 or more applications arc received against an advertised post or where required by the service rules / statutes, a test (written / typing / screening) may be conducted of all the eligible candidates. However, in accordance with the University's approved Recruitment Policy, test marks will not be included in the initial or final merit list.
19. University reserves the rights to increase / decrease or totally withdraw the vacancies without assigning any reason.

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